

**Addendum #2
Lower Manhattan Development Corporation
Website Hosting, Maintenance and Support
October 24, 2011**

1. Please clarify the date proposals are due; the cover of the RFP states Friday, November 2, 2011 and page 2 states Friday, October 28, 2011.

The proposal must be received in our office by 5PM on Wednesday, November 2.

2. Please confirm/clarify: If a vendor is capable and interested in both the www.renewNYC.com project and the www.LowerManhattan.info project, two separate and unique proposals must be submitted?

A separate proposal must be submitted for each website.

3. What budget has been established for each of the two projects?

Proposals should address what work will be done in response to the RFP and the cost for the work proposed.

4. For the renewNYC.com Scope of Work, it notes that “website design services, as requested”, are included. How much web design? How many pages? Is this a full redesign of the entire site, or just additional pages or modifications as needed?

A full redesign is not necessarily being sought but web design work may be called for and proposals should address this possibility and related fees associated with design work. A specific scope of work has not been determined.

5. Are items like resumes, budgets, spreadsheets, etc. included in the 10 page limit?

No

6. Is there an in-state or local preference?

No

7. Are any technologies preferred for the CMS platform?

No

8. How many pages/how many online forms are there in each site?

Pages and online forms may be viewed at www.renewnyc.com and www.LowerManhattan.info

9. Is the organization “Microsoft Compatible”?

Yes

10. Are there any mobile device requirements?

No

11. Are there any ADA compliancy requirements?

Vendors will be required to comply with Federal Law. See sections V and VI of the RFP and Attachment 4 to the RFP.

12. How many staff will need user access?

Fewer than six

13. Is there currently an intranet in place for the organization, or are there plans for one in the future?

No

14. Could the storage backup be supplied on tape or disc as opposed to CD?

CD or DVD back-up is preferred.

15. Can you supply any specs for the hardware to be used i.e.: amount of processors, amount of memory, etc.

We are looking for the vendor to propose the processor speed and hardware needed to operate the websites

16. Could you supply the types of software needed and do you own the licenses?

LowerManhattan.info uses Dreamweaver to edit a few sections not managed by Interwoven.

RenewNYC.com does not use any additional software.

17. What is the commitment level of bandwidth? You can burst to 100 Mbps during peak traffic – what level do you require off-peak?

RenewNYC.com and LowerManhattan.info currently use 5 to 8 Gigabits per day for off-peak usage.

18. Any Extension of Bidding Deadline?

The proposal must be received in our office by 5PM on Wednesday, November 2.

19. Any Addendum or Pre Bid meeting Minutes?

Addendums are and will be posted on www.renewnyc.com. There is no Pre Bid meeting planned.

20. Will a third-party vendor participate in evaluating the proposals?

No

21. Who is the incumbent vendor for the website?

PB America Inc. and Something Digital, Inc. are the incumbent vendors for the LMCCC and LMDC websites, respectively.